



OTHER (not research) Abstract Submission Guide

Other abstracts are evaluations describing a change to a current way of doing things that results in better outcomes, or an approach to a challenge faced in osteopathic medical education. These evaluations may be reported to stakeholders as information for decision making.

Submit an Other Abstract if you have:

- Developed a novel osteopathic medical education course or technique,
- Identified or overcome obstacles in the training of future osteopathic physicians, or
- Gained meaningful insight into learners' progress along the continuum of osteopathic medical education.

If accepted to Educating Leaders, the AACOM annual conference, all presenters must register for the conference.

All abstracts must be submitted through the Educating Leaders 2024 Abstract Submission Portal.

1. **Abstract Title (character limit: 90)** Use title format (no bold, italics or symbols). Use lowercase linking words in the title, unless used at the beginning of the title or after a colon.

This is a Properly Formatted Abstract Title

The Abstract: An Example of Proper Title Format

2. **Speaker(s):** Only those who are presenting and plan to register should be listed. Do not list contributors who are not presenting. Speakers are expected to register during the early-bird registration period. For posters, only one person can present.

Is this person the primary contact for the presentation?

Yes

No

3. **Presentation Preference (planning committee may change your selection time)**

- Pre-conference workshop (3.5 hours)
- In-conference workshop (75-90 minutes)
- Lecture or Panel: 45 minutes, plus 15 minutes Q&A
- Mini Lecture: 20 minutes, plus 10 minutes Q&A
- Rapid Talk: 10 minutes, plus 5 minutes Q&A
- Faculty Poster: faculty expected to present
- Student/Resident/Trainee Poster: student/trainee expected to present

4. **Key Themes (select one)** Sessions will be organized using key themes to complement the conference program. See AACOM's conference website for descriptions and examples of what might fall within the theme areas.

- Medical Student Selection
- Diverse and Culturally Competent Workforce
- Workforce Wellness
- UME or GME Learning and Curriculum
- Transition to Residency
- GME Programs and Osteopathic Training
- Leadership and Faculty Development
- Osteopathic Healthcare Delivery
- Osteopathic Representation, Voice and Influence
- Food as Medicine

5. **Abstract (word limits for combined segments, not per segment: min. 20, max. 500)** This section will be assessed by the reviewers. Refrain from using footnotes, references, or tables in the abstract. State status of Institutional Review Board (IRB) within in the abstract, if applicable.
- **Challenge/Issue:** Describe the challenge or issue addressed in the proposal and its pertinence to osteopathic medical education or to the profession.
 - **Objective:** The objective of the innovation or practice clearly relates to the issue or challenge described. Excellent abstracts will be clear, well organized and have meaningful salient objectives for the session. A one-sentence description of the study's primary objective and important secondary objectives should be included. A clear problem statement and goal(s) for the program or change to the program should be stated. Here's a list of [Action Verbs for Use in Developing Objectives](#).
 - **Approach:** This is your opportunity to show how you took an innovative approach to a tried-and-true practice or developed something completely new that you think is likely to result in a high impact for your learners or for osteopathic medical education.
 - **Results:** What were the obstacles you encountered, what were the key factors in your success, and how did, or will, the innovation impact your learners? The best abstracts will showcase innovations that have some sort of measured results likely to be applicable in various settings of osteopathic medical education. The best abstracts will document results from several methods (surveys of users, patient wait times, results on assessments, etc.).
6. **Brief Description (word limits: max. 200, min. 30)** This text will appear in marketing materials to promote your talk and attract attendees. It should succinctly summarize what will be discovered by participating in this presentation. Do not include title, authors or name of institution in this text.
7. **Additional Information**
- **Intended Audience Track**
 - Admissions
 - Undergraduate Medical Education - Pre-clinical
 - Undergraduate Medical Education - Clinical
 - UME-GME Continuum
 - Graduate Medical Education
 - **Learning Outcomes (6-50 words per outcome)** Every abstract must have three learning outcomes. Each should be brief and state what attendees can expect to take away from the session (e.g. learn, understand, contrast, identify, discuss, develop, describe, determine, demonstrate, etc.).
 - Outcome 1
 - Outcome 2
 - Outcome 3
 - **Previously Publicized** Let us know if this has been published or presented.
 - **Will your presentation discuss any products or services with commercial support?**
8. **Print:** Remember to select "print a copy" for your files and to email yourself a confirmation.