Educational Research Portfolio Template

(Rev. 11.20.11)

**We expect that the portfolio for the Educational Research category will contain the following sections:**

**Name:**Last, First, Middle Initial

**Title:**Professor, Assistant Dean, etc.

**Department:**Anatomy, Family Medicine, etc.

**Section I: Match to Standard-Setting Example(s)**

In SECTION 1.1, below, identify the standard-setting examples (which are found on the introductory page of material of this category) that most closely mirror your work in educational research and are included in your mini-portfolio. In SECTION 1.2, ***briefly*** identify major similarities and differences in the type of educational research between your mini-portfolio and the example(s).

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| **SECTION 1.1** |
| [Example 1](http://www.aacom.org/InfoFor/educators/naome/appprocess/Documents/EdResearch-Ex1.pdf): Physician in a clinical department  [Example 2](http://www.aacom.org/InfoFor/educators/naome/appprocess/Documents/EdResearch-Ex2.pdf): Faculty member or possessing a terminal degree in a basic science department  [Example 3](http://www.aacom.org/InfoFor/educators/naome/appprocess/Documents/EdResearch-Ex3.pdf): EdD in an educational section of a department |
| **SECTION 1.2** |
| e.g., Like the standard setting example, I…; Unlike the example, however, I do more of…; and less of… |

**Section II: Structured Summary**

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| *Similar to the structured summary required in the other Award categories, this part of the mini-portfolio is used to provide a “bird’s eye" view of accomplishments the applicant desires the review panel to compare to the published standard. The format, however, is slightly different than that of the other categories (see examples 1-4 from the enduring educational materials web page). The structured summary should serve as a Table of Contents for the personal statement and structured abstracts (both described below). This means that the structured summary should include bulleted information taken from your personal statement about your goals, preparation, and ongoing self-reflection related to developing enduring materials and it should list the enduring materials you include in your structured abstracts. The structured summary will be sent to all reviewers.* |
| Enter your ‘Structured Summary’ text here. |

**Section III: Personal Statement**

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| *As with the other award categories, the personal statement presents the individual’s goals, preparation, and ongoing personal development related to educational activities specific to the enduring materials award category. The personal statement will be sent to all reviewers. It should answer such questions as: Why have you dedicated part of your career to creating enduring materials? What do you hope to gain by having created the materials? What do you hope others will gain as a result of using the materials? What qualifies you to create materials?* |
| Enter your ‘Personal Statement’ text here. |

**Section IV: Structured Abstracts**

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| *This component is unique to the category of Development of Enduring Educational Materials and Educational Research. The structured abstracts will be sent to all reviewers. A separate structured abstract should be included for each distinct type of enduring material that is included in the structured summary. Abstracts should not exceed 750 words (less than 500 words is preferred) and should include as many of the following sections as possible. Use the underlined words to label the sections. (See samples of structured abstracts).*   * *Title* * *Reference Citation if formally published, or Publication Data (i.e., date, location) if self-published* * *Format and/or type of material (i.e., media used, organization)* * *Goals and/or Learning Objectives of the material (i.e., needs addressed; expected learning outcomes)* * *Content area(s) covered* * *Learner Population(s) for which material was developed (could include a primary and secondary population)* * *Size and/or Scope (i.e., contact time, pages, number of components)* * *My Role(s) (i.e., candidate’s role/level of involvement in the design, faculty preparation time, production/programming, implementation, and/or evaluation of the material)* * *Methods employed in the design, production/programming, implementation, and/or evaluation of the material* * *Peer Review process employed to ensure adequacy of content.* * *Usage Statistics (e.g., number of users, copies sold)* * *Impact on learners’ knowledge, skills and/or attitudes* * *Ratings of peers, learners and/or others* |
| Enter your ‘Structured Abstract(s)’ text here. |

**Section V: Appendices**

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| *As with the other award categories, it is important to include documentation that clarifies and substantiates the claims made about quantity and quality in the structured summary and/or abstracts. This section must not exceed 25 pages.* |
| Enter your ‘Appendices’ text here. |

**A Sample Structured Abstract 1**

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| See Portfolio Examples: [1](http://www.aacom.org/InfoFor/educators/naome/appprocess/Documents/EdResearch-Ex1.pdf), [2](http://www.aacom.org/InfoFor/educators/naome/appprocess/Documents/EdResearch-Ex2.pdf), or [3](http://www.aacom.org/InfoFor/educators/naome/appprocess/Documents/EdResearch-Ex3.pdf) |